

DEEPING ST. JAMES PARISH COUNCIL MEETING
22nd June 2006 at 7.30pm

MINUTES

Present

Cllrs: Barber, Blessett (Chairman), Chambers, Dilks, Fisk, Lindfors-Windsor, Shinkins, Stevens, Thomas, Warwick, Wallis and the Clerk, Mrs Sheila Kostyrka.

Open Forum

Four members of the public attended and the newly appointed PCSO Chris Clarke. Members of the Allotment Association expressed several of their concerns and were advised that the matter was in hand and an Allotment Meeting had been called. Members of the Rotary Club gave a short presentation on the enhancement project to the Low Lock Area. PCSO Chris Clarke was welcomed to the village and gave a short overview of his first few weeks in post.

AGENDA

- 21/06 To receive apologies for absence.**
Cllrs Auger and Helyer (work commitments) Pelling (holiday) and Cllr Lincoln sent belated apologies due to illness.
- 22/06 To welcome Cllr Stuart Wallis and to receive the Declaration of Acceptance of Office and the Code of Conduct and to consider committee membership.**
Cllr Blessett welcomed Stuart Wallis and the Clerk confirmed that he had signed the Declaration of the Acceptance of Office, the Model Code of Conduct, and had given consent under the Data Protection Act 1998 for contact details to be made public. Cllr Wallis was asked to consider Committee Membership and this was referred to the next meeting.
- 23/06 To resolve under Standing Order 61 whether, in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960, the public and press should be temporarily excluded from the meeting in the public interest due to the confidential nature of the following items of business:**
- 1. To consider the Finance Committees recommendations for the closed tender bid of the BP site.**
 - 2. To pass a resolution to agree to borrow monies from the Public Loans Board.**
- Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
It was proposed by Cllr Blessett, seconded by Cllr Fisk and carried that under Standing Order 23d, the order of business be changed to permit Agenda Item 3 to be discussed at the end of the meeting due to its sensitive nature with members of the public still present.
- 24/06 To receive declarations of interest, if any.**
Cllr Chambers, Public Forum, Personal, wife of Allotment Committee Member
Cllr Shinkins, Item 12.1 Prejudicial, owner of business
Cllr Warrick, Item 13.1 Personal, Chair of PCC
- 25/06 To adopt the Minutes of the previous meeting held on 25th May 2006.**
It was proposed by Cllr Shinkins, seconded by Cllr Fisk and carried unanimously that the minutes of the last meeting be adopted, and the Chairman duly signed them.
- 26/06 To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.**

The Clerk reported that the Deeping Recycling Centre (Min 021/06) had contacted Market Deeping Town Council regarding the possibility of a joint scheme using LCC funding. It was confirmed that MD supported this, subject to our consideration. It was agreed that full investigations be made in partnership with MDTC subject to funding and recycling arrangements being confirmed.

The seeding at the Skate Park is complete and growing well. The maintenance operative had been asked to put a stop on the gate and replace the broken hinge.

Jimmy Dee's are organising the Play Leadership Scheme and voucher system.

The Manor Court Working Party has yet to meet (Min 11/06 Cllrs Shinkins, Pelling, Helyer and Stevens) and further complaints had been received regarding the area.

It was confirmed that the dog bin at Low Locks was treated as a litter bin and emptied by SKDC.

27/06 To receive the Clerk's Report

Cemetery – Huddlestone Landscapes were now mowing weekly and had agreed to charge the same rate.

Transport - LCC had offered a Grant of up to £1000 towards the cost of the proposed shelter in the Spalding Road. Stagecoach had been approached regarding borrowing their banding machine. Permission to put a bus flag on the LCC owned column in the Spalding Road is still outstanding.

Finance – The quarterly PAYE return was complete, and £500 had been deducted for the 2004/5 and 2005/6 electronic returns. The owner of the company who provided the Impact Financial system had died, and had now ceased trading. The Internal Auditor had presented her report to Finance Committee members on 08.06.06 and the audit was completed on 21.06.06 and the Annual Report signed.

Further computer problems were reported and help needed. The Clerk thanked Cllr Pelling for his help in setting up a new back up system.

Allotments – The waiting List has now reached 24. Three complaints had been received regarding burning at the Allotments.

The Clerk had met the newly appointed United Charities Clerk Julie Banks, and the newly appointed Deepings Partnership Manager Sarah Walker. PCSO Chris Clarke was also a regular visitor.

Enquiries from residents this month include parking problems with a residents drive being consistently blocked, overgrown hedges at the Broadgate Bus Shelter, and Dog Bins overflowing, overgrown grass on farmland causing problems. The Men's Group had received the Queen's Award for Voluntary Services and the Clerk was asked to send a letter of congratulations. The project at the Memorial Park was ongoing with MDTC. A £500.00 donation had been received from a local businessman towards CCTV at the Skate Park, and Cllr Shinkins would let the Clerk have details to enable our thanks to be made.

28/06 To receive and agree the Council's response to correspondence received since the last meeting as per the attached schedule.

1. Letter from The Men's Group of our Lady & St Guthlac's Catholic Church regarding pruning of trees.

The Catholic Church to be advised that the land did not belong to the PC or SKDC, and it could possibly be Housing Association land or their own.

2. Letter from resident regarding Church Walk Footpath.

The Clerk to contact LCC again to confirm when the work will be done.

3. Letter from LCC confirming Parish Paths Partnership.

Confirmation regarding our partnership and Parish Grant.

4. Police Authority Consultation on Merger Proposals.

Councillors agreed to make their own responses to the proposed merger.

5. Letter regarding speeding on Linchfield Road.

Verbal complaint made, and letter not received.

6. Letter regarding parking on Linchfield Road.

Copy letter to PCSO and Kevin Broomfield LCC for comment and action.

7. Letter from Allotment Holder regarding burning of community waste.

Referred to the Allotment Committee.

8. Request from the United Charities to vacate the back office.

Councillors were in favour as this would ensure security with other occupants and a saving in rent.

FOR INFORMATION ONLY:

9. South Kesteven Highways quarterly update
10. Clean Neighbourhoods Training
11. Peterborough Roofing Company Brochure
12. Glasdon Seating Brochure
13. Community of Lincolnshire Newsletter
14. Lincolnshire Strategic Road Safety Plan March 2006
15. LCC Travel & Transport Briefing

29/06 To review the Standing Orders and add, vary, or revoke as necessary.

It was agreed to remove "shall at its July" from Item 14, to move item 15k to 15f, to delete Item 18, and to add "if possible" to Item 45d)(iv) regarding meeting prior to Council. The Clerk was asked to circulate the updated Standing Orders.

Updated
Document
Enclosed

30/06 To approve the Annual Return for Financial Year ending 31.03.06.

Consideration was given to the Annual Return and the Clerk reported on the comments of the Internal Auditor in Section 4. It was then proposed by Cllr Shinkins, seconded by Cllr Fisk and carried that the report be accepted, and the Chairman duly signed it on behalf of the Council.

31/06 To consider planning related issues:

- 1 As the Planning Meeting had been cancelled, the Council received and considered the following planning applications:

Ref.

Address

Proposal

S06/0755/25
Mr & Mrs Davis
Frognall Livery,
Frognall

Siting of 1 single & 1 double static
caravan for residential purposes

APPROVAL NOT RECOMMENDED

S06/0725/25
Mr & Mrs Toseland
99 Eastgate
Deeping St James

Alterations to garden room under
SO5/0668 to change window to
door and provide additional window

APPROVAL RECOMMENDED

S06/0751/25
Mr R Smith
6 Knight Close
Deeping St James

Single storey front extension

APPROVAL RECOMMENDED

SO6/0792/25
Mr & Mrs K Rodgers
Border Nurseries
Back Lane
Deeping St James

Variation of condition 1 on p/p
SK 05/1517/25 extension time.

APPROVAL NOT RECOMMENDED

Cllr Shinkins requested that it be noted that she was in favour of this application.

2 To report the outcome of previous planning applications:

- 1. SO6/0234/25 Mr Smitheringale 31 Pawlett Close, Deeping St James**
Change of use of land to residential garden – permission granted
 - 2. SO6/0438/25 WA Fisher Adj Redroofs, Spalding Road, Deeping St James**
Erection of Dwelling – outline planning permission granted
 - 3. SO6/0219/25 Mr D Heffernan 26-28 Church Street Deeping St James**
Change of use from Day Nursery to six flats – permission has been granted
 - 4. SO6/0446/25 Mr Wilson 107, Eastgate, Deeping St James**
Rear single storey extension – permission has been granted
 - 5. SO6/0427/25 Mr & Mrs Anthony 65, Manor Way, Deeping St James**
Change of use to fish and chip shop – permission has been granted
- Cllrs Stevens and Shinkins were disappointed with the decisions made by the District Council on the Smithergale and Heffernan applications. Cllr Blessett agreed to talk to the Planning Authority and ask the Planning Officer to attend a future Planning Meeting if necessary.

It was reported that Cllrs Blessett and Stevens would be attending the appeal for Mrs Thomas which would be heard on 25/07/06. It was also reported that the resident at 70 Frognell had vacated the summerhouse.

32/06 To consider financial matters:

1. To approve accounts for payment.

It was proposed by Cllr Warrick, seconded by Cllr Stevens and carried that the accounts be paid. Cllr Shinkins declared a business interest in item 43.

Attached at Appendix 1

2. To approve expenditure for CCTV for Parish Office.

It was agreed that the quote from Marriott Security be accepted. The Clerk was asked to approach the United Charities to see if they required a second monitor, to ask for a door bell and assistance with funding.

3. To consider Grant Aid assistance.

It was agreed to award £50 to the Lincolnshire Playing Fields Association, £100 to Vitalise, £150 to the Deepings Friendship Club, £200 to the 1st Deeping St James Scout Group and £500 to the Deepings Swimming Club. Cllr Dilks requested that the minutes be scanned in future to confirm any previous assistance.

33/06 To receive the following reports and resolve upon the recommendations contained therein:

1. To receive the report from members of the Finance Committee held on 8th June 2006.

Attached at Appendix 2

Cllr Chambers gave an overview of the recent meeting and asked that an amendment be made and the following **resolution** be accepted for the Disability and Discrimination Act Policy Document:

“Deeping St James Parish Council resolves to apply the ethos of the Disability Discrimination Act 1995 and Disability Equality Duty 2005 to promote equality for disabled people. It further resolves to take a more proactive stance towards making reasonable adjustments to facilitate disabled people and ensure its customers staff and Councillors do not receive any less favourable treatment on the grounds of disability”

It was agreed to include an article in the next Newsletter and offer in other formats.

Cllr Warrick declared an interest in Item 10 as a member of the PCC. It was then proposed by Cllr Fisk, seconded by Cllr Blessett and carried that “ The

Council, as Trustees of the Halls Meadows Estate, agree to renew the lease for a further three years to enable the ground to be used as Allotment Gardens”

The Clerk then confirmed that Section 33 of the Local Authority and Similar Bodies Act, unregistered Parish Councils were able to reclaim their VAT on a VAT126 Form. It was also confirmed that there was no Stamp Duty on Land up to £150,000.

It was agreed that the Clerk purchase all the necessary PPE recommended in the Health and Safety report.

It was then proposed by Cllr Blessett, seconded by Cllr Shinkins and carried that the report be accepted.

2. To receive a report from Cllr Blessett on the LALC Parish Assembly attended on 24.05.06.

Cllr Blessett had prepared a briefing note on the meeting, and it was agreed that Parish Councils should be more responsive to local opinion, and Cllr Blessett would base his comments on this view. Individual Councillors who wished to make their own comments could do so via the Clerk

3. To receive feedback from the Deepings Leisure Centre meeting 26.05.06 (Cllr Pelling)

In the absence of Cllr Pelling, Cllr Stevens gave a short report on the recent meeting and it was confirmed that action had been taken, and whilst there were still concerns with staffing and motivation, the basic Health and Safety issues were being addressed. Cllr Dilks thanks the Councillor’s who were involved in addressing this important issue.

23/06 To resolve under Standing Order 61 whether, in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings Act) 1960, the public and press should be temporarily excluded from the meeting in the public interest due to the confidential nature of the following items of business:

Attached at Appendix 3

- 1. To consider the Finance Committees recommendations for the closed tender bid of the BP site.**
- 2. To pass a resolution to agree to borrow monies from the Public Loans Board.**

As there were no public and press present, the motion was not passed. A private and Confidential Document is attached at Appendix 3 to this report.
It was reconfirmed that this is a Private and Confidential matter.

34/06 Parish-pump: Report of urgent information and notice of agenda items for the next meeting.

It was reported that there were enforcement issues with the containers off Hard’s Road in Frognall, and at 40 Church Street.

Dates of forthcoming meetings:

- Cemetery Committee – Thursday 29th June 2006 7pm at the Cemetery**
- Transport Committee – Thursday 29th June 2006 8pm in the Meeting Room**
- Allotment Committee – Thursday 6th July 7pm at the Allotments**
- Planning Committee – Thursday 27th July 2006 7pm in the Clerks Office**
- Council Meeting – Thursday 27th July 2006 7.30 in the Meeting Room**

(The Clerk will be away on annual leave from 17th July – 24th July inclusive)

**REMINDER – THE PARISH WALKS WILL TAKE PLACE at 7pm On: 4TH July from The Rose Inn, 12th July from the Wild Fowl Reserve, and 20th July from Woody Heights
EVERYONE WELCOME!**

