

# DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD

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Parish Clerk: Mrs Sheila Kostyrka M.I.L.C.M.

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Dear Councillors Auger, Blessett, Pelling (Chairman), Shinkins, Stevens and Wallis,

You are hereby summoned to attend the next meeting of the **Finance and General Purposes Committee** on Thursday, **3<sup>rd</sup> July 2008** at **6.30pm** in the Parish Office. The business to be dealt with at the meeting is listed in the agenda.

Mrs Sheila Kostyrka  
27<sup>th</sup> June 2008

## AGENDA

12. To receive apologies for absence.
13. To receive declarations of interest, if any.
14. To adopt the Minutes of the previous meeting held on 19th June 2008 (Enc 1)
15. To receive the report of progress in relation to matters arising from these Minutes not dealt with elsewhere on the agenda.
16. To consider staff matters: (Deferred from 19.06.08 meeting for further discussion. Min 09/08)  
To consider cost of living rise for maintenance operative  
To set the dates for annual appraisals
17. To review the Financial Regulations, Terms of Reference, and Policy Documents. (Enc. 2)
18. To consider additional internal audit requirements for recommendation to Council.
19. Date of next meeting.  
Thursday 2<sup>nd</sup> October 2008 at 6.30pm